



Board of Directors Meeting Minutes

September 2nd, 2025

Kiwanis Club

CALL TO ORDER: **DB**

ROLL CALL M. Anselmo, D. Brocca, K. Brocca, J. Calhoon, M. Crosley, D. Eck, A. Piranio, S. Burnett, L. Zandonella, T. DeLuca, K. Machado

Absent: D Allen, D Bagno, K. Andronis, M. DeFraga

GUESTS: **None**

- MINUTES: September 2nd, 2025
- August minutes discussed regarding privacy conventions for disciplinary items (use teams vs. individual names depending on case).
- Consensus to avoid naming individuals in public minutes unless a formal, reviewed complaint and board action require it; team names may be used for context. Special cases may warrant individual naming (e.g., a single-player incident).
- August minutes to be revised to reflect naming approach; then approved.

TREASURER'S REPORT: **Martha and Diane** –

- Reported bank balance ≈ \$98,000; ≈ \$78,000 net after \$20,000 reserve.
- Identified historical fixed asset of \$4,265 (furniture/equipment circa 2017–2018) with inconsistent depreciation treatment; Treasurer to consult tax preparer and clear appropriately.
- Bank access transitions underway (online access/read-only for visibility). Exploring moving excess funds to interest-bearing account/CD.
- Working year-end forecast places cash ≈ \$80,000; to inform off-season spend and 2026 planning.
- Tournament P&L timing noted (deposits/expenses settle over weeks). Prior request to show cleared checks considered; one outstanding check ≈ \$2,500 noted.

CORRESPONDENCE: **Doreen** - none

COMMITTEE REPORTS:

Disciplinary –

- Authority discussion: when egregious behavior is witnessed (intimidation/physical contact), board members may require a participant to leave; if non-compliant, call police and/or apply team forfeiture for games present (to be specified in policy).
- Incident #1 (Whiskey Lane vs. Holy Rollers): alleged chest-bumping/threats following wrong-ball sequence; committee has interviewed one capo; interview with other party pending; recommendation to follow.
- Incident #2 (D vs. E division): profanity and aggressive posture reported; filer felt unsafe; interviews pending; recommendation to follow.
- Policy direction motion passed: pursue filed incidents; permit board to investigate plainly egregious matters brought via email even if a standard form isn't filed; publish names in minutes only after committee recommendation and board action.

Finance –

- Budgets reinstated; committee leads to review recent expenses and submit prioritized 2025–26 needs (safety first: poles/steps).

- Suppliers/accounts: prefer charging to federation accounts (e.g., industrial lumber/Ace) over personal cards; use on-file credit authorization when possible.

Maintenance –

- Off-season focus items under consideration (safety first: poles/steps; clubhouse/kitchen; canopies).
- Operational note: streamline purchasing process during treasurer transition to avoid personal outlays.

Rules –

- Ongoing clarification around conduct, incident escalation, and on-site authority during play.

Scheduling –

- Playoffs scheduled late September/early October; information posted to website/Facebook and on-site boards; printed sheets distributed with standings.
- Final Four lunch: board to solicit bids/vendor options; desire for quality within sensible per-head budget; historical spend to be checked before selection.

OLD BUSINESS:

- Court renovation: board approved having Mario re-top courts 10–12 to demonstrate final surface standard (target similar to Concord courts); budget not to exceed \$3,500 to allow materials/contingencies; timing soon after season end for evaluation before broader 2026 work.
- Merchandise: shift to demand-driven ordering via capos collecting sizes/interests (sweatshirts, tees, towels); reduce excess inventory; consider surplus sales through local retailer at discount.
- Logos: no official change adopted; current MBF logo remains official; alternative marks may be used for select merchandise as approved.

NEW BUSINESS:

- Civility Statement: board adopted a civility statement for meetings and community conduct; bylaw incorporation to be reviewed by designated editors and scheduled for future vote as needed.
- Community engagement: approve up to \$300 for a Martinez Chamber Martini Gala silent-auction basket (e.g., bocce balls + 20-year items); coordinator to assemble and deliver by organizer's deadline.

AGENDA ITEMS FOR NEXT MEETING:

DIRECTOR COMMENTS:

DATE & TIME OF NEXT MEETING: October 7th, 5:30pm – Kiwanis Club

ADJOURNMENT –

EMERGENCY NO. (925) 933-1313

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**Martinez Bocce Federation
Profit & Loss
January through August 2025**

		<u>Jan - Aug 25</u>
Ordinary Income/Expense		
Income		
	Event Income	
	Court & Equipment Rental Fees	1,695.00
	Total Event Income	<u>1,695.00</u>
	Merchandise Income	
	Merchandise Sales	804.00
	Total Merchandise Income	<u>804.00</u>
	Other Types of Income	
	Donations	5,500.00
	Other Types of Income - Other	30.07
	Total Other Types of Income	<u>5,530.07</u>
	Program Income	
	Membership Dues	95,845.00
	Total Program Income	<u>95,845.00</u>
	Tournament Income	
	4th of July	2,070.00
	Commemorative Tournament	5,450.00
	Women's Tournament	2,565.00
	Total Tournament Income	<u>10,085.00</u>
Total Income		113,959.07
Expense		
	Facilities and Equipment	
	Court Maintenance Fees	24,036.00
	Facilities Repair/Maintenance	16,263.81
	Maintenance Supplies	15.83
	Pest Control	664.00
	Storage Rental	600.00
	Utilities	-66.49
	Facilities and Equipment - Other	547.66
	Total Facilities and Equipment	<u>42,060.81</u>
	Operations	
	Accounting Fees	300.00
	Bank Fees	-2.00
	Books, Subscriptions, Reference	149.99
	Business Registration Fees	270.00
	Conference/Convention/Meetings	964.56
	Donations	500.00
	Insurance - Liability, D and O	5,999.67
	Postage, Mailing Service	234.00
	Printing and Copying	3,201.00
	Supplies	55.82
	Website	1,502.68
	Total Operations	<u>13,175.72</u>
	Other Types of Expenses	
	Merchandise Expense	240.50
	Total Other Types of Expenses	<u>240.50</u>
	Program Expenses	
	Awards Expense	12,130.56
	Program Expenses - Other	776.99
	Total Program Expenses	<u>12,907.55</u>
	Property tax	17.13
	Tournament Expenses	
	4th of July	2,070.00
	MBF Commemorative Tournament	8,241.45
	Women's Tournament	3,039.72
	Total Tournament Expenses	<u>13,351.17</u>
Total Expense		<u>81,752.88</u>
Net Ordinary Income		<u>32,206.19</u>
Net Income		<u>32,206.19</u>

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Martinez Bocce Federation
Balance Sheet
As of August 31, 2025

			<u>Aug 31, 25</u>
ASSETS			
	Current Assets		
		Checking/Savings	
			98,823.13
		Mechanics Bank	98,823.13
		Total Checking/Savings	<u>98,823.13</u>
	Total Current Assets		<u>98,823.13</u>
	Fixed Assets		
		Furniture and Equipment	4,265.74
	Total Fixed Assets		<u>4,265.74</u>
TOTAL ASSETS			<u><u>103,088.87</u></u>
LIABILITIES & EQUITY			
	Equity		
		Restricted Net Assets	20,000.00
		Unrestricted Net Assets	50,882.88
		Net Income	32,206.19
	Total Equity		<u>103,088.87</u>
TOTAL LIABILITIES & EQUITY			<u><u>103,088.87</u></u>