



## Board of Directors Meeting Minutes

October 7th, 2025

Kiwanis Club

### CALL TO ORDER: DB

**ROLL CALL** D. Allen, M. Anselmo, D. Brocca, K. Brocca, D. Bagno, J. Calhoon, D. Eck, A. Piranio, S Burnett, L. Zandonella, K. Machado

Absent: K. Andronis, M. DeFraga, T.DeLuca, M. Crosley

**GUESTS:** None

**MINUTES:** September 2nd, 2025

- Correction noted: Donna Allen was incorrectly listed as “absent”; she attended by phone.
- Motion to approve the minutes as corrected passed by voice vote.

**TREASURER’S REPORT:** Martha and Diane –

- Approximate balances: ~\$98,000 total across checking and savings (includes ~\$20,000 reserve recently moved to savings).
- Outstanding checks: Three, including a larger payment to Manny (approx. \$2,400; exact amount to be confirmed upon clearing).
- Routine grooming spend discussed

**CORRESPONDENCE:** Doreen

- Saturday Rentals Wrap-Up: Doreen reported the Saturday corporate/community “cup” events are complete for the season.
- Sutter Health outing: Scheduled Friday, October 17. Uses MBF courts/equipment for ~3–4.5 hours; donation of \$375 to the Federation. Coordinator confirms day-of; coverage arranged if needed.
- Early interest already arriving for next season

### COMMITTEE REPORTS:

**Disciplinary –**

- Incident: Dispute between two capos escalated; one charged toward the other, entered personal space, and verbally threatened during a color-ball/rules disagreement.
- Committee interviewed both parties (one by phone). Aggressor acknowledged charging/threatening and left the facility.
- Board discussed scope of suspension (games vs. property), enforcement via rosters/score sheets, captain standards, and precedent.
- Motion: Suspend the aggressor two (2) weeks at season start; send formal letters clarifying scope (courts/facility) and roster responsibilities. – Motion passed.

**Finance –**

- Al, Kathy, and Don met to prioritize off-season projects and attach rough cost estimates to support next-year budgeting. A consolidated project/cost list will be circulated in the coming weeks.

## **Maintenance –**

- Canopies: Remove for off-season; repair rusted legs using sleeve inserts and added fasteners; aim to extend life and avoid ~\$15,000 near-term replacement.
- Court Numbers: Explore more durable marking (e.g., epoxy/curb-grade coatings).
- Retaining Wall & Stairs: Clean-up, paint, new cap rail; stairs formwork to be done when time allows.
- Tournament Board: Redesign for accessibility and visibility; accommodate updated paper sizes and height/reach needs.
- Restrooms (Porta-potties): Investigating options (enclosure, slab, lock/chain, cleaning cadence); coordinate with City on stump removal. Examples noted from nearby facilities.
- Picnic Tables: Low priority; repaint frames and price composite slats vs. replacements.
- Poles/Hardware: Volunteers to install posts; welding help secured; materials being ordered.

## **Rules –**

- Pre-season rules review planned before the book goes to print.

## **Scheduling –**

- Playoffs proceeding; communications posted on website, hotline, and Facebook.
- Saturday finals start 9:00 AM; teams may play up to six games across morning/afternoon.
- Ice/water will be provided; no coffee/breakfast planned unless a volunteer steps up.

## **OLD BUSINESS:**

- Court Renovations: Address end “ramp-downs”. Mario to add/roll material (no rototilling), correct end grades, and keep surface above board bottoms. Prior payments clarified: paid for work completed; remaining work is new scope to reach targets.
- Boards: Sideboard work beyond courts 10–12 continues in the off-season plan.

## **NEW BUSINESS:**

- Food for Finals / Vendor Process: Working group secured Rosa’s tacos at \$13/person given time constraints and prior success. Discussion to formalize a future vendor-selection process (multiple quotes, criteria, Board approval above threshold).
- Action: Louis to draft a written proposal for a vendor-selection procedure for tournaments and circulate to the Board.
- Awards: Samples ordered; exploring slightly smaller logo. Budget tracking ~ \$11,000 (within prior \$10–12k guidance), final after Finals. Titles: Champion (winners), Finalist (2nd), designations for 3rd/4th.

## **AGENDA ITEMS FOR NEXT MEETING:**

### **DIRECTOR COMMENTS:**

**DATE & TIME OF NEXT MEETING: November 4th, 7:00pm – Kiwanis Club**

### **ADJOURNMENT –**

**EMERGENCY NO. (925) 933-1313**

Martinez Bocce Federation  
Profit & Loss  
January through September 2025

		<u>Jan - Sep 25</u>
Ordinary Income/Expense		
Income		
Event Income		
	Court & Equipment Rental Fees	1,670.00
Total Event Income		<u>1,670.00</u>
Merchandise Income		
	Merchandise Sales	1,294.00
Total Merchandise Income		<u>1,294.00</u>
Other Types of Income		
	Donations	5,500.00
	Interest Income	0.01
	Other Types of Income - Other	30.07
Total Other Types of Income		<u>5,530.08</u>
Program Income		
	Membership Dues	95,845.00
Total Program Income		<u>95,845.00</u>
Tournament Income		
	4th of July	2,070.00
	Commemorative Tournament	7,250.00
	Women's Tournament	2,565.00
Total Tournament Income		<u>11,885.00</u>
Total Income		<u>116,524.08</u>
Expense		
Facilities and Equipment		
	Court Maintenance Fees	26,780.00
	Facilities Repair/Maintenance	16,263.81
	Maintenance Supplies	200.11
	Pest Control	748.00
	Property Insurance	239.00
	Storage Rental	600.00
	Utilities	-66.49
	Facilities and Equipment - Other	547.66
Total Facilities and Equipment		<u>45,312.09</u>
Operations		
	Accounting Fees	300.00
	Bank Fees	-2.00
	Books, Subscriptions, Reference	140.99
	Business Registration Fees	270.00
	Conference/Convention/Meetings	964.56
	Donations	500.00
	Insurance - Liability, D and O	5,880.51
	Postage, Mailing Service	234.00
	Printing and Copying	3,201.00
	Supplies	55.82
	Website	1,502.68
Total Operations		<u>13,026.56</u>
Other Types of Expenses		
	Merchandise Expense	240.50
Total Other Types of Expenses		<u>240.50</u>
Program Expenses		
	Awards Expense	12,130.56
	Program Expenses - Other	776.99
Total Program Expenses		<u>12,907.55</u>
Property tax		17.13
Tournament Expenses		
	4th of July	2,070.00
	MBF Commemorative Tournament	7,654.35
	Women's Tournament	3,039.72
Total Tournament Expenses		<u>12,764.07</u>
Total Expense		<u>84,267.90</u>
Net Ordinary Income		<u>32,256.18</u>
Net Income		<u>32,256.18</u>

