



Board of Directors Meeting Minutes

Tuesday, January 2, 2024 (7:00 pm)
Kiwanis Club

CALL TO ORDER: 7:00 pm

ROLL CALL: D. Allen, M. Anselmo, D. Brocca, K. Brocca, T. Bruce, M. Crosley, M. DeFraga, V. Delpine, T. Fiorica, K. Machado, S. McClure, K. Moriarty

Absent: D. Bagno (ill), J. Delchini and A. Surges

GUESTS: None

MINUTES: The November 2023 minutes were approved with two (2) corrections made.

TREASURER'S REPORT: Martha provided the Treasurer's Report and noted that as of 12/31/23, our account balance was \$91,888.62. Less our \$20,000 reserves, there is currently \$71,888.62 in the operating budget. Martha will provide both the November and December financials, but did not have them available for the meeting. Martha spoke to our accountant and reported that our non-profit status issue has been resolved.

CORRESPONDENCE: Kelly distributed a sample copy of a tournament schedule to solicit volunteer sign-ups for opening and closing.

SUB COMMITTEE REPORTS:

- **Disciplinary** – It was agreed that MBF would send a letter to document the conversation that Matt had with the individuals involved in the October 5th incident that Al Surges reported.

Kelly reached out to both individuals involved in the August incident to see if they were planning to appeal the decisions/suspensions. Player #1 confirmed they would not be appealing it, and one player has yet to respond. Kelly will reach out again, as we need to know if we need to reserve the Kiwanis Club for February 6th. UPDATE: Player #2 confirmed they would not be appealing. No need to rent the Kiwanis Club.

- **Finance**
 - Martha is concerned because Tony Fiorica resigned and was part of the Finance Committee. Matt assured Martha that there would be new committees after February's elections.
- **Maintenance**
 - Covers have been removed and stored in the shed.
 - Clubhouse door repairs are still pending. Need to determine how to address the bottom sweep to prohibit mice from getting into the clubhouse. May need to repour concrete at door threshold.
 - Bench repairs are on hold due to inclement weather. (Possible April project)
 - Greg Travers offered to rebuild/repair all trash bins and lids for cost. Matt will follow-up with Greg to confirm he is still willing to take on this project.

- **Planning** – None
- **Rules** – Al was not present at the meeting, so if anyone has comments or suggestions, they can submit via email. Otherwise, discussions will be deferred until the March meeting, as books don't go to print until end of March.
- **Scheduling** – Martha reported that Alhambra High School isn't available for February's meeting until 6:00-6:30 pm (5:30 pm start time isn't available due to Drama Club). April's Capo Meeting has been reserved/confirmed.

Mike is meeting with Brian Finley this week to update the website for online sign-ups, etc.

Nominations are due by January 31, 2024 (5pm), and notices will be posted on Facebook and the MBF website. Mike will also be sending flyers to all capos, which will include the nomination notice.

Therese offered to put the ballot together, once candidates are determined. It was agreed to list all nominees in random, not alphabetical, order.

League start dates need to be determined. County Finals are always the third weekend in October.

OLD BUSINESS:

- **Court Renovations** – The committee has been discussing the project with Carl Paz, a licensed contractor. Carl will hire Mario and his crew to work on the courts (Mario and his crew will be employees/contractors of Carl Paz). They will use a rototiller to break up and level the courts and then add new material (oyster shell flour), fine dust DG and sand. This is the same process they have used on the Concord Bocce courts. No court materials will be removed.

Carl quoted \$6,200 per court, with no mark-up from Carl. He will order materials using his contractor's discount and we will pay from the invoice and pay Carl for the labor. He estimates it will take approximately 1-2 weeks, depending on the weather, to complete up to three courts. Mario will be using a laser leveling method.

It was moved and approved to start with courts 10, 11 and 12.

NEW BUSINESS:

- **February Meeting (Elections)** – Keith and Mike are planning to return for re-election, leaving two to four open spots due to departures from Vic and Tony. Al and Doreen are pending.
- **2024 Season**
 - Court Rental Policy: Our current policy is not consistent as to what we are charging for outside rentals. Matt will reach out to Doreen to get more information on what our current rental rates are (for profit vs non-profit organizations and/or charity tournaments). Need to determine if we need to develop a written rental policy, to include a cleaning fee, and have organizations sign it.

- Maintenance Sub-Committee Assignments: Kathy believes that maintenance issues should be split up to provide additional help for the Maintenance Committee. It was agreed that responsibilities need to be allocated/assigned, but all would fall under the Maintenance Committee for oversight. The board will also consider non-Board members volunteers for specific projects (Clubhouse cleaning, BBQ cleaning, weed abatement and bench repairs).
- Court Maintenance: Manny's contract *may* be up as of last year (contract doesn't have exact dates). Matt will reach out to see if he's interested in continuing court maintenance. If not, we need to find someone else. Keith and Greg Travers are considering providing a proposal for court maintenance, with all required insurance. Matt will confirm if they would also need a business license, or only liability insurance.

AGENDA ITEMS FOR NEXT MEETING: None noted

DIRECTOR COMMENTS:

- Martha
 - Concerned about the number of Board members leaving. Is there an underlying issue?
 - Bounced check fees
 - Alternate payment options (Venmo/Zelle) or consider changing banks for 2025 season?
 - USBF Membership (MBF will join as a Club Member in 2024 for \$100 fee)
- Mike
 - Does the Board want to pay for a professional website master/administrator?
- Matt
 - Communications / Technology Subcommittee for system modernization for 2025 season?
- Donna
 - Is there a possibility for an 8th Volo Team? If so, Donna knows of a team that would like to participate. Need to wait until February to see if all current teams are returning.

DATE & TIME OF NEXT MEETING: February 6, 2024 (6:30 pm) – Alhambra High School

ADJOURNMENT: 8:30 pm

EMERGENCY NO. (925) 933-1313

10:35 PM

02/05/24

Martinez Bocce Federation
Reconciliation Summary
Mechanics Bank, Period Ending 11/30/2023

	<u>Nov 30, 23</u>
Beginning Balance	107,814.82
Cleared Transactions	
Checks and Payments - 5 items	-948.23
Total Cleared Transactions	-948.23
Cleared Balance	<u>106,866.59</u>
Uncleared Transactions	
Checks and Payments - 6 items	-7,169.88
Total Uncleared Transactions	-7,169.88
Register Balance as of 11/30/2023	<u>99,696.71</u>
New Transactions	
Checks and Payments - 11 items	-12,182.55
Deposits and Credits - 1 item	125.00
Total New Transactions	-12,057.55
Ending Balance	<u>87,639.16</u>

Martinez Bocce Federation
Reconciliation Detail
Mechanics Bank, Period Ending 11/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						107,814.82
Cleared Transactions						
Checks and Payments - 5 items						
Check	10/20/2023	4010	PDQ	X	-170.51	-170.51
Check	11/03/2023	4012	kelly Moriarty	X	-594.44	-764.95
Check	11/03/2023	4016	Ace Hardware	X	-13.45	-778.40
Check	11/09/2023		Clark Pest Control	X	-80.00	-858.40
Check	11/30/2023		Great American	X	-89.83	-948.23
Total Checks and Payments					-948.23	-948.23
Total Cleared Transactions					-948.23	-948.23
Cleared Balance					-948.23	106,866.59
Uncleared Transactions						
Checks and Payments - 6 items						
Check	02/28/2023				-12.00	-12.00
Check	10/01/2023	4007	Department of Justice		-75.00	-87.00
Check	11/03/2023	4014	Albatross Mariners		-2,334.00	-2,421.00
Check	11/03/2023	4013	Juvenile Hall Aixelary		-2,334.00	-4,755.00
Check	11/03/2023	4015	Martinez Boys & Girl...		-2,334.00	-7,089.00
Check	11/28/2023	4017	City of Martinez		-80.88	-7,169.88
Total Checks and Payments					-7,169.88	-7,169.88
Total Uncleared Transactions					-7,169.88	-7,169.88
Register Balance as of 11/30/2023					-8,118.11	99,696.71
New Transactions						
Checks and Payments - 11 items						
Check	12/06/2023		Clark Pest Control		-80.00	-80.00
Check	12/07/2023	4018	Alamo Bookkeeping...		-500.00	-580.00
Check	12/13/2023	4019	J&D Custom Embrol...		-9,638.28	-10,218.28
Check	12/22/2023		Amazon.com		-10.81	-10,229.09
Check	01/03/2024		City of Martinez		-440.00	-10,669.09
Check	01/03/2024		Great American		-99.83	-10,768.92
Check	01/04/2024		City of Martinez		-440.00	-11,208.92
Check	01/11/2024		Clark Pest Control		-80.00	-11,288.92
Check	01/30/2024		Facilitron		-703.80	-11,992.72
Check	02/02/2024		Great American		-89.83	-12,082.55
Check	02/05/2024	4020	USBF		-100.00	-12,182.55
Total Checks and Payments					-12,182.55	-12,182.55
Deposits and Credits - 1 item						
Deposit	01/29/2024		Mechanics Bank		125.00	125.00
Total Deposits and Credits					125.00	125.00
Total New Transactions					-12,057.55	-12,057.55
Ending Balance					-20,175.66	87,639.16

10:41 PM

02/05/24

Martinez Bocce Federation
Reconciliation Summary
Mechanics Bank, Period Ending 12/31/2023

	Dec 31, 23
Beginning Balance	106,866.59
Cleared Transactions	
Checks and Payments - 7 items	-14,977.97
Total Cleared Transactions	-14,977.97
Cleared Balance	91,888.62
Uncleared Transactions	
Checks and Payments - 3 items	-2,421.00
Total Uncleared Transactions	-2,421.00
Register Balance as of 12/31/2023	89,467.62
New Transactions	
Checks and Payments - 7 items	-1,953.46
Deposits and Credits - 1 item	125.00
Total New Transactions	-1,828.46
Ending Balance	87,639.16

Martinez Bocce Federation
Reconciliation Detail
Mechanics Bank, Period Ending 12/31/2023

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						106,866.59
Cleared Transactions						
Checks and Payments - 7 items						
Check	11/03/2023	4014	Albatross Mariners	X	-2,334.00	-2,334.00
Check	11/03/2023	4013	Juvenile Hall Aixiliary	X	-2,334.00	-4,668.00
Check	11/28/2023	4017	City of Martinez	X	-80.88	-4,748.88
Check	12/06/2023		Clark Pest Control	X	-80.00	-4,828.88
Check	12/07/2023	4018	Alamo Bookkeeping...	X	-500.00	-5,328.88
Check	12/13/2023	4019	J&D Custom Embroi...	X	-9,638.28	-14,967.16
Check	12/22/2023		Amazon.com	X	-10.81	-14,977.97
Total Checks and Payments					-14,977.97	-14,977.97
Total Cleared Transactions					-14,977.97	-14,977.97
Cleared Balance					-14,977.97	91,888.62
Uncleared Transactions						
Checks and Payments - 3 items						
Check	02/28/2023				-12.00	-12.00
Check	10/01/2023	4007	Department of Justice		-75.00	-87.00
Check	11/03/2023	4015	Martinez Boys & Girl...		-2,334.00	-2,421.00
Total Checks and Payments					-2,421.00	-2,421.00
Total Uncleared Transactions					-2,421.00	-2,421.00
Register Balance as of 12/31/2023					-17,398.97	89,467.62
New Transactions						
Checks and Payments - 7 items						
Check	01/03/2024		City of Martinez		-440.00	-440.00
Check	01/03/2024		Great American		-99.83	-539.83
Check	01/04/2024		City of Martinez		-440.00	-979.83
Check	01/11/2024		Clark Pest Control		-80.00	-1,059.83
Check	01/30/2024		Facilitron		-703.80	-1,763.63
Check	02/02/2024		Great American		-89.83	-1,853.46
Check	02/05/2024	4020	USBF		-100.00	-1,953.46
Total Checks and Payments					-1,953.46	-1,953.46
Deposits and Credits - 1 item						
Deposit	01/29/2024		Mechanics Bank		125.00	125.00
Total Deposits and Credits					125.00	125.00
Total New Transactions					-1,828.46	-1,828.46
Ending Balance					-19,227.43	87,639.16