



**Board of Directors Meeting Minutes**  
**Tuesday, September 5<sup>th</sup>, 2023 (8:00 PM)**  
**Kiwanis Club**

**CALL TO ORDER:** 8:00 pm

**ROLL CALL:** D. Allen, M. Anselmo, D. Bagno, D. Brocca, K. Brocca, B. Bruce, M. Crosley, M. DeFraga, T. Fiorica, K. Machado, S. McClure, K. Moriarty

Absent: J. Delchini (vacation), V. Delpine, A. Surges (ill)

**GUESTS:** None

**MINUTES:** The August 2023 minutes were reviewed and approved. Matt DeFraga and Stephanie McClure abstained from approving, as they were not at the meeting.

**TREASURER'S REPORT:** The Treasurer's Report was reviewed. A copy is attached to these minutes. Donna suggested that we reach out to Scott about requirements for non-profit organizations with regards to insurance, etc. Donna offered to help Matt with the review.

**CORRESPONDENCE:** Doreen reported that there are currently three requests for 2024 tournaments. We currently have Loaves & Fishes (9/30), St. Catherine's (10/21) and Sutter Health (10/28).

**SUB COMMITTEE REPORTS:**

- **Disciplinary** – there have been two reported incidents this year. As Rocky was not at the meeting, Matt reported the following:

Incident #1 (July) – This incident did not result in any suspensions. Warning letters were sent, which included a 'subject to suspension' clause should it occur again. A letter was sent to both Capos to remind them of their duty to de-escalate situations and that vulgar language is not condoned.

Incident #2 (August) – The Committee is still interviewing participants and witnesses to the incident, as there are several conflicting reports of what happened. Due to the nature of the incident, and because the DC considers this to be a public safety issue, the Board agreed that both individuals involved stay away from the courts until the Committee completes their review and presents their recommendation to the Board at the October 1<sup>st</sup> meeting. *Update after Meeting:* Matt and Kelly contacted both players and their capos.

Matt also posted a reminder on Facebook about inappropriate behavior at the courts. We will need to address these issues with all capos before the start of next season.

- **Finance** – It was agreed that all future minutes will include both the Treasurer's Report and Reconciliation Summary will be included as attachments to the minutes
- **Maintenance**
  - Five (5) picnic tables need to be ordered. Matt to provide Martha with the information and she will order to be delivered to Matt's home.
  - Kathy emphasized that we need to do something about the trash cans and/or liners in the complex. Keith stated that the new design for lids would not work for all cans/barrels.

- A list has been created with offseason projects and issues that need to be worked on.
- The Board asked for volunteers to assist with bench repairs. Keith reports that there are approximately 30 benches that need to be repaired or replaced. Replacements will be considered in the off season.
- **Rules** – A list has been created with potential rule changes and updates. All suggestions should be sent to Kelly.
- **Scheduling** – Mike reported that most teams showed up on Sunday for the make-up games; Senior playoffs started today.

#### **OLD BUSINESS:**

- Commemorative Cup Recap – Martha reported that there were 24 teams in the tournament.  
 Total Income: \$7,250  
 Expenses: \$703 (Including food, gift cards, etc.)  
 Prizes Awarded: \$6,380  
  
 \$167 credit balance will be deposited into MBF account.  
  
 Consider using a few more courts to speed play along next year.
- Off-Season Court Repair Update – Kathy reported that a sub-committee of five Board members has been formed. They are currently putting together a list of builders and consultants to approach for their input/proposals. Keith would like to be included on the Selection Committee after bids/proposals have been received.
- Court Lighting Update – All new lights have been installed. Court #1 was still a bit dimmer than others. Mike worked with Darren (lighting vendor) and upgraded the Court #1 light fixture to a larger size at no cost to MBF. Kathy will contact the Parks & Rec office about the lights in the parking lot and near the restrooms periodically turning off.

#### **NEW BUSINESS:**

- End-of-Season Awards Update – Kelly and Stephanie have been working with PDQ Printing to update the order forms, as well as Chris at J&D Embroidery to finalize the awards. Pricing will be determined after quantities are submitted to J&D. Everything will be ready at the conclusion of the playoffs to provide to the winning team capos. Kathy will provide Senior playoff winner info to Kelly and she will send packets/forms for them to return.
- MBF USBF Membership – The Board approved joining the USBF for \$100 upon confirmation that MBF's non-USBF tournaments are listed on their calendar. It was also agreed that MBF tournaments will not be USBF-sanctioned tournaments.

**AGENDA ITEMS FOR NEXT MEETING:** None

**DIRECTOR COMMENTS:** None

**DATE & TIME OF NEXT MEETING:** Sunday, October 1, 2023 at 7:00 pm (Location TBD)

**ADJOURNMENT:** 9:25 pm

**EMERGENCY NO. (925) 933-1313**

<b>Martinez Bocce Federation Treasurer's report</b> <b>August 2023</b>					
Presented at MBF Board meeting on 9/6/2023					
Current Bank Balance		119,610.52			
Balance with Reserve		99,610.52			
Projected Court Maintenance expenses		9300			
Projected Players Expenses -play offs		9000			
Projected Misc Expenses		2000			
Projected Court repair costs		60000			
utilites		150			
pest control		480			
insurance		4200			
Projected Expense Total		85130			
Estimated Year end balance		14,480.52			

7:02 AM  
09/05/23

**Martinez Bocce Federation**  
**Reconciliation Summary**  
 Mechanics Bank, Period Ending 08/31/2023

	Aug 31, 23
<b>Beginning Balance</b>	128,709.91
<b>Cleared Transactions</b>	
Checks and Payments - 8 items	-14,542.48
Deposits and Credits - 5 items	6,710.00
<b>Total Cleared Transactions</b>	-7,832.48
<b>Cleared Balance</b>	<b>120,877.43</b>
<b>Uncleared Transactions</b>	
Checks and Payments - 7 items	-2,556.91
Deposits and Credits - 1 item	1,290.00
<b>Total Uncleared Transactions</b>	-1,266.91
<b>Register Balance as of 08/31/2023</b>	<b>119,610.52</b>
<b>Ending Balance</b>	119,610.52